

AQUATICS FACILITIES MAINTENANCE WORKER

PART TIME, TEMPORARY

DEFINITION

To perform a wide variety of duties related to maintaining the City's Aquatics facilities, pools, splash pads and property.

EXAMPLES OF ESSENTIAL DUTIES – Duties may include, but are not limited to, the following:

Perform duties related to the preventative and daily operation of pool systems, equipment and features.

Test water for chlorine, pH, total alkalinity, hardness, total dissolved solids and cyanuric acid; apply chemicals to ensure safe and healthy water quality consistent with requirements and regulations; maintain required logs.

Inspect aquatic equipment for leaks, broken or failing equipment, and mechanical repairs.

Performing cleaning and custodial duties within and surrounding facilities.

Assist facility users with a variety of customer service needs.

Set up and breakdown for special events, rentals and swim meets.

Operate small power tools and equipment.

Inspect, note and correct safety hazards in and around aquatics facility; refer difficult problems/hazards for more advanced attention and recommend possible solutions.

Utilize proper safety gear and precautions related to all work performed.

Promote and enforce safety procedures; render first aid and CPR, if certified, as required.

Prepare necessary forms and reports.

Drive and maintain assigned vehicle; notify supervisor of needed repairs.

Build and maintain positive working relationships with co-workers, other City employees, and the public using principles of good customer service.

Independently complete work in a professional and efficient manner

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Perform related duties as assigned.

Perform semi-skilled and skilled facility maintenance, janitorial and repairs.

MINIMUM QUALIFICATIONS

Knowledge of:

Basic methods, tools, and equipment used in aquatics facility maintenance..

Basic principle of facility maintenance and management

Basic principles and practices of record keeping.

Principles and techniques of first aid and artificial respiration.

Safe driving practices.

Principles and practices of safety management.

Practices and methods of public relations and customer service; techniques and principles of effective interpersonal communication.

Ability to:

On a continuous basis, walk, stand, bend, squat, climb, kneel, twist, and reach while operating equipment and perform maintenance and/or construction activities; perform heavy manual labor; operate a variety of hand and power tools used in maintenance activities; know and understand maintenance operations, janitorial and/or construction projects, observe safety rules.

Intermittently, analyze equipment problems; identify safety hazards; remember and locate equipment and tools; may interpret and explain work orders; sit while completing work papers; travel from job-site to job-site sitting in assigned vehicle or on equipment; lift or carry cement bags, fertilizer sacks and/or bags of chalk, tables and stages weighing 65 pounds or less.

Learn to perform semi-skilled tasks in a variety of maintenance activities.

Swim proficiently..

Operate small power tools and equipment.

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Understand and translate City policies and practices into everyday working practices; make sound decisions with solid problem solving methods.

Learn principles and techniques of first aid and artificial respiration.

Respond to emergency situations in a calm and effective manner; administer first aid and CPR, if certified.

Learn to identify problems regarding the facility and programs; refer difficult problems/irregularities for more advanced attention and recommend possible solutions.

Understand and carry out written and oral directions.

Communicate tactfully with customers.

Work outdoors in a variety of weather and environmental conditions.

Communicate effectively and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training

Experience:

None Required.

Training:

Education that ensures the ability to read and write at a level necessary for successful job performance.

License or Certificate

Possession of a valid California driver's license by date of appointment.

Possession of CPR and First Aid certificates within six (6) months of hire.

Necessary Special Requirement

Must be 18 years of age or older.

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